

International Relations Internship

We are a media driven organization based out of Western New York, serving the community. Our mission is to empower Muslims and non-Muslims to voice, connect, and contribute by utilizing creative media. To find out more visit www.wnymuslims.org.

Internship Description:

WNYMuslims is seeking a highly motivated individual with a passion for being politically, socially and economically aware of international affairs by following the latest international and nationally relevant headlines. The ideal intern can easily find research articles, social media posts and news articles for the purpose of enhancing the curriculum for CPM 250 USA and the Muslim World. Qualified candidate will be a self-starter with excellent written and oral communication skills.

Responsibilities:

- Research the factors that have contributed to the present day state of relations between the USA and the Muslim world
- Research and be familiar with historic relationships between the USA and the Muslim world.
- Assist with developing a bibliography
- Summarize assigned books, articles, academic journals that are relevant to the curriculum
- Visual media: research images, documentaries, public access videos on the topics
- Create a database of sources with summaries
- Reading concepts: ethnocentrism, intercultural and political conflicts, international energy policies, US influence in the world, perception and image of the Muslim world, American credibility and its perception, Muslim doctrines and sects, Muslim cultural integration in the West particularly in America, OIC as an instrument of UN policy
- Co-researcher and co-presenter with UB faculty Professor Faizan Haq to the NYCAS (NY Conference on Asian Studies) annual meeting in September 2015 – abstract due Feb 2015, paper due in March
- Assist with submitting the paper to other associations for presentation or publication
- Be available to assist with presenting at UB Undergraduate Research conference
- Ability to manage multiple projects concurrently and prioritize
- Perform other related duties as assigned

Internship Requirements:

- Experience in research, communications, and have strong writing skills
- Strong proficiency in Microsoft Office
- Ability to communicate and interact with individuals at all levels internally and externally with strong command of the English language
- Good follow-up

How to Apply:

Qualified candidates should send a cover letter, resume, and writing samples to Opportunities@wnymuslims.org.